

SEALS HQ WASTE MANAGEMENT PLAN

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1. Introduction

The purpose of the Waste Management Plan is to describe the principles, procedures and management of the waste generated by Seals HQ. Seals HQ has developed this Plan to ensure wastes are reduced, reused and recycled wherever possible.

The Waste Management Plan outlines measures to manage and mitigate waste generation and resource consumption during the operation of the development.

The Plan includes details on the following:

- The types and quantities of waste generated during operation;
- Procedures to collect and dispose of waste;
- Measures that will be implemented to minimise waste generation; and
- A program for monitoring the effectiveness of these measures.

The Waste Management Plan is designed to support an ecological based management approach underpinned by adaptive management principles.

Surplus or waste materials arise from either the materials imported to the site or from those generated on the site. Imported materials are those which are brought to the site for inclusion in the operations. Generated materials are those that occur during the daily operations of the site i.e. damaged stock and waste water.

This Plan also considers other aspects to waste management such as waste reduction, segregation of waste, disposal of waste, financial impacts of waste disposal and recording, monitoring, education and reviewing. This Plan outlines the waste management procedures that have been put in place and demonstrate the benefits to the environment, how we can measure the effects and how these procedures and practices are sustainable.

2. Waste Types

The operation of Seals HQ will generate a range of wastes, general waste (e.g. plastic, containers and bags) and contaminated / hazardous wastes (e.g. waste oil and human waste). Waste materials fall into four categories for management, which include:

- Reuse;
- Recycle;
- Residual wastes; and
- Landfill.

2.1 Waste Categories

Table 1 provides an overview of the potential wastes, their classification and avenues of disposal.

WASTE TYPES	WASTE STREAM	WASTE DESTINATION
Paper Waste	Landfill (if soiled) or recycling	Suez Seven Hills Waste Collection Centre
Plastic Packaging	Recycling	Suez Seven Hills Waste Collection Centre
Plastic Bags	Recycling	Suez Seven Hills Waste Collection Centre
Cardboard Packaging	Recycling	Suez Seven Hills Waste Collection Centre
Rags	Landfill	Council Waste Collection
Pallets	Recycling	Suez Seven Hills Waste Collection Centre
Sanitary Pads	Incinerated	Contracted Approved Sanitary Disposal Services
Waste Oil	Recycling	Contracted Forklift Maintenance Provider

3. Monitoring

Seals HQ is committed to minimising the risks associated with the generation of wastes in the operation of our business.

The monitoring of the quantity and types of wastes being generated by the Seals HQ's operations will be recorded so that regular reviews can be undertaken.

All products that are considered to be of a concern in relation to the waste being generated will be replaced where possible for products that are less wasteful and/or considered to be environmentally friendly.

All waste storage containers will be inspected weekly to ensure that they are maintained in a condition appropriate for their use and containment of the specific waste.

Skips and/or bins will need to be monitored regularly to ensure that cross contamination doesn't occur. All waste removed from site including products for reuse will also be monitored to ensure no cross contamination.

Seals HQ will continue to review the type of surplus materials produced and where possible change the site design and operation to minimise products that go to landfill. Recycling or reuse of wastes are a priority.

The Waste Management Plan and its importance will be communicated to the whole team regularly. Business wide updates including improved recycling amounts will be communicated and discussed at management and toolbox meetings. The Waste Management Plan will be analysed to produce key performance indicators and it will be the general manager's responsibility to develop best practice solutions throughout Seals HQ's operations and monitor them.